



DEPARTMENT OF PLANETARY SCIENCES  
LUNAR AND PLANETARY LABORATORY

The University of Arizona, Tucson AZ 85721

Document # \_\_\_\_\_

Transaction # \_\_\_\_\_

## Purchasing Card Order Form

Name on Pcard: \_\_\_\_\_ Vendor: \_\_\_\_\_

Ordered by: \_\_\_\_\_

Ordered for: \_\_\_\_\_

Qty	Detailed Description	Account	Object Code	Total	Sub Account / Project Code

**Business Purpose:**

Sales Tax \_\_\_\_\_

Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_ 5560

**Comments:** Total \_\_\_\_\_

- Itemized Receipt Attached
- Tax Exempt

**Business Office Use Only**

Date Created: \_\_\_\_\_

\_\_\_\_\_  
Reconciler / Date

\_\_\_\_\_  
Approver / Date